



**NATIONAL BANK OF PAKISTAN
TENDER NOTICE**

**NBP INTENDS TO PRINTING / PURCHASE OF
BANK'S STANDARD BOOKS / FORMS**

Sealed tenders are invited from Bank's Approved / Pre-qualified Printers / Suppliers for Printing / Purchase of Bank's Standard Books / Forms.

Tender Documents with terms and conditions may be collected from NBP, Stationery & Stores Department, Central Region, Multan Road, Lahore at the Tender cost Rs:1000/= (Non-Refundable), in shape of Payment Order issued in favour of NBP, Multan Road, Lahore.

Tender in sealed envelopes must reach on **09.06.2011** Upto 11:00 hours/or in the tender box lying on 6th floor, NBP, R.H.Q Building, 26 Meclagon Road, (Central Region) Lahore. Which will be opened publicly on same day at 11:30 A.M. in the presence of Tender Purchase Committee & participants who remain to be present.

"Tender is also available at PPRA Website i.e. www.ppra.org.pk."

For more detail please contact to Mr. Yawar Ihsan, A.V.P./Incharge (SSD) on Telephone No: 042-37497660) Fax No: 042-37497661.

(YAWAR IHSAN)

Assistant Vice President / Incharge,
Stationery & Stores Department,
National Bank of Pakistan
Central Region, Multan Road,
Lahore.



**STATIONERY & STORES DEPARTMENT
NATIONAL BANK OF PAKISTAN
CENTRAL REGION, MULTAN ROAD,**

LAHORE

BILL OF QUANTITY

S. NO	ITEMS NO	SIZE & SPECIFICATION	QUANTITY	UNIT PRICE	TOTAL AMOUNT + 17% SALES TAX ETC
1	B-18 Cheques Book Register	Size 8¼" x 13¼" (CS) to be printed on 68 grams. White printing paper, both side two colour printing, duly ruled bond with 32 oz: straw board with leather/Imported Rexian binding. Format & layout as per our specimen.	500 Books of 200 Pages.		
2	B-21 Progressive Balance Book	Size 8¼" x 13¼" (CS) to be printed on 68 grams. White printing paper, both side two colour printing, bound in Books with 32 oz: straw board on back with Imported Rexian /binding cloth of fine qualities. Format & layout as per our specimen.	300 Books of 200 Pages 400 Numbers.		
3	B-32/A Government Credit Scroll in Pads	9.50"x14.50" to be printed on 55 grams White printing paper, one side one colour printing offset process printing and offset ruling as per our specimen, bound in perforated and thread stitched pads with craft paper on top 8 oz: straw board on back.	1000 Pads of 200 leaves each.		
4	B-33/A Government Debit Scroll in Pads	9.50"x14.50" to be printed on 55 grams White printing paper, one side one colour printing offset process printing and offset ruling as per our specimen, bound in perforated and thread stitched pads with craft paper on top 8 oz: straw board on back.	1000 Pads of 200 leaves each.		
5	B-46 Telegraphic transfers payable Register	9.50"x14.50"(closed size) to be printed on 80 grams White printing paper offset process printing and offset ruling as per our specimen, bound in books with 32 oz: straw board on back imported Rexian /binding cloth of fine qualities.	500 Books of 100 folios each.(200 Pages)		
6	B-48 Inland Letter of Credit Register	Size 8¼" x 13¼" (CS) to be printed on 68 grams. White printing paper, both side two colour printing, bound in Books with 32 oz: straw board on back with Imported Rexian /binding cloth of fine qualities. Offset Process printing ruling as per our specimen.	500 Books of 100 Leaves each.		
7	B-50 Vault Register	Size 8¼" x 13¼" (CS) to be printed on 68 grams. White printing paper, both side two colour printing, bound in books with 32 oz: straw board on back, imported Rexian/Binding cloth of fine qualities. Offset Process printing ruling as per our specimen.	700 Books of 200 pages.		
8	B-52 Cash Balance Book	Size 8¼" x 13¼" (CS) to be printed on 68 grams. White printing paper, both side two colour printing, bound in books with 32 oz: straw board on back, imported Rexian/Binding cloth of fine qualities. Offset Process printing ruling as per our specimen.	1000 Books of 200 pages.		
9	B-55 Currency Chest Book	Size 9½" x 14½" (CS) to be printed on 68 grams White high finish paper, both sides two colours p rinting, bound in Books with 32 oz: straw board on back binding of Rexian/cloth of fine qualities. Format & layout as per our specimen.	300 Books of 100 Leaves 200 folios.		
10	B-59 Cashier's Payment Book	8¼" x13¼" (closed size) to be printed on 68 grams White high finish paper both side two colour printing, as per our specimen, bound in Books with 32 oz: straw board and imported Rexian /binding cloth of fine qualities.	1000 Books of 200 pages each.		
11	B-60 Cashier's Receipt Book	8¼" x13¼" (closed size) to be printed on 68 grams White high finish paper both side two colour printing, as per our specimen, bound in Books with 32 oz: straw board and imported Rexian /binding cloth of fine qualities.	1000 Books of 200 pages each.		
12	B-74 Demand Finance Ledger (Gold)	9.50" x14.50" (closed size) to be printed on 80 grams White high Finish paper both side two colour printing, as per our specimen, bound in Books with 32 oz: straw board and imported Rexian/ binding cloth of fine qualities..	1000 Books of 100 folios each. (200 pages).		

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STATIONERY & STORES DEPARTMENT



**NATIONAL BANK OF PAKISTAN
CENTRAL REGION, MULTAN ROAD,
LAHORE**

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S. NO	ITEMS NO	SIZE & SPECIFICATION	QUANTITY	UNIT PRICE	TOTAL AMOUNT + 17% SALES TAX ETC
13	B-89 Short Credit Dispatched Register	Size 13" x 16" (CS) to be printed on 80 grams. White high finish paper, both side two colour printing, duly ruled bound with 48 oz: straw board with imported Rexian/binding cloth of fine qualities. Format & layout as per our specimen.	1000 Books of 100 Folio each.		
14	B-101 Inward Mail Register	Size 8¼" x 13¼" (CS) to be printed on 68 grams. White high finish paper, both side two colour printing, duly ruled bond with 32 oz: straw board with imported Rexian/binding cloth of fine qualities. Format & layout as per our specimen.	1000 Books of 100 Folio each.		
15	B-110 Stamped & Un-Stamped Forms Register	8¼" x 13¼" (closed size) to be printed on 68 grams White high finish paper offset process, printing and offset ruling as per our specimen, bound in Books with 32 oz: straw board and imported Rexian /binding cloth of fine qualities.	500 Books of 200 pages each in two portions.		
16	B-134 Record Ex Custody Register	Size 8¼" x 13¼" (CS) to be printed on 68 grams. White printing paper, both side two colour printing, bound in Books with 32 oz: straw board on back with Imported Rexian /binding cloth of fine qualities. Offset Process printing ruling as per our specimen.	300 Books of 100 Leaves each(100 Numbers).		
17	B-143 Register of Pensioners	Size 8¼" x 13¼" (closed size) to be printed on 68 grams White high finish paper offset process, printing and offset ruling as per our specimen, bound in Books with 32 oz: straw board on back with imported Rexian binding cloth of fine qualities.	1000 Books of 100 folios each. (200 pages)		

(YAWAR IHSAN)
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1	F-15 (REV) Credit Originating Fanfold	SIZE 7¼"X 8¾" TO BE PRINTED ON 55 GRAMS WHITE HIGH FINISH PRINTING PAPER, 1 ST LEAVE IN RED AND 2 ND LEAF IN BLUE COLOUR, ONE SIDE PRINTING AS PER OUR SPECIMEN, BOUND IN PADS WITH CRAFT PAPER ON TOP 8 OZ: STRAW BOARD ON BACK. (PRINTING OFFSET PROCESS/OFFSET RULING).	5000 Pads Of 100 Sets Each. Each Set Containing Two Leaves.		
2	F-16 (REV) Debit Originating Fanfold	SIZE 7¼"X 8¾" TO BE PRINTED ON 55 GRAMS WHITE HIGH FINISH PRINTING PAPER, 1 ST LEAVE IN BLUE AND 2 ND LEAF IN RED COLOUR, ONE SIDE PRINTING AS PER OUR SPECIMEN, BOUND IN PADS WITH CRAFT PAPER ON TOP 8 OZ: STRAW BOARD ON BACK. (PRINTING OFFSET PROCESS/OFFSET RULING).	3000 Pads Of 100 Sets Each. Each Set Containing Two Leaves.		
3	F-50 Debit Voucher	7½ X 4¼ TO BE PRINTED ON 68 GRAMS WHITE HIGH FINISH PRINTING PAPER ONE SIDE ONE COLOUR PRINTING AS PER OUR SPECIMEN, BOUND IN PADS WITH CRAFT PAPER ON TOP 8 OZ: STRAW BOARD ON BACK. (PRINTING OFFSET PROCESS /OFFSET RULING).	10000 Pads of 100 leaves each.		
4	F-51 Credit Voucher	7½ X 4¼ TO BE PRINTED ON 50 GRAMS GREEN COLOUR SUPERIOR QUALITY PAPER ONE SIDE ONE COLOUR PRINTING AS PER OUR SPECIMEN, BOUND IN PADS WITH CRAFT PAPER ON TOP 8 OZ: STRAW BOARD ON BACK. (PRINTING OFFSET PROCESS /OFFSET RULING).	5000 Pads of 100 leaves each.		
5	F-120 Draft Advice	5½ X 8½ TO BE PRINTED ON 68 GRAMS WHITE HIGH FINISH PRINTING PAPER ONE SIDE ONE COLOUR PRINTING & RULING AS PER OUR SPECIMEN, BOUND IN PADS WITH CRAFT PAPER ON TOP 8 OZ: STRAW BOARD ON BACK.	2000 Pads of 100 Leaves each.		
6	F-135 Memo of Cost of Remittance	6½ X 4¼ TO BE PRINTED ON 68 GRAMS HIGH FINISH PRINTING PAPER ONE SIDE ONE COLOUR PRINTING CRAFT PAPER ON TOP 8 OZ: STRAW BOARD ON BACK FARMAT & LAYOUT AS PER OUR SPECIMEN.	2000 Pads of 100 Leaves each.		
7	F-224 Demand loan Pay-in-Slip Cash	4 ¼ X 11 ¼ TO BE PRINTED ON 68 GRAMS WHITE HIGH FINISH PRINTING PAPER BOTH SIDES GREEN COLOUR PRINTING DULY PERFORATED CRAFT PAPER ON TOP 8 OZ:STRAW BOARD ON BACK. FARMAT & LAYOUT AS PER OUR SPECIMEN	1000 Pads of 100 leaves each.		
8	F-262 DEBIT SLIP FOR DEMAND DRAFT PURCHASED	SIZE 6½" X 8¾" TO BE PRINTED ON 68 GRAMS WHITE HIGH FINISH PAPER, BOTH SIDES ONE COLOUR PRINTING BOUND IN PADS WITH CRAFT PAPER ON TOP 08 OZ: STRAW BOARD ON BACK. (FORMAT & LAYOUT AS PER OUR SPECIMEN).	1500 PADS OF 100 LEAVES EACH.		
9	F-265 D.D. Remittance Schedule	6¾ X 8½ TO BE PRINTED ON 68 GRAMS WHITE HIGH FINISH PRINTING PAPER, ONE SIDE ONE COLOUR PRINTING CRAFT PAPER ON TOP 8 OZ: STRAW BOARD ON BACK. FORMAT AND LAYOUT AS PER OUR SPECIMEN	500 Pads of 100 leaves each.		
10	F-275 SC Covering Schedule	SIZE 6½" X 8¾" TO BE PRINTED ON 68 GRAMS WHITE HIGH FINISH PRINTING PAPER ONE SIDE ONE COLOUR PRINTING BOUND IN PADS WITH CRAFT PAPER ON TOP 08 OZ: STRAW BOARD ON BACK. (FORMAT & LAYOUT AS PER OUR SPECIMEN)..	5000 Pads of 100 Leaves each.		
11	F-281 FATE OF BILLS ETC SENT FOR COLLECTION	SIZE 5¾" X 8¾" TO BE PRINTED ON 68 GRAMS WHITE HIGH FINISH PRINTING PAPER ONE SIDE ONE COLOUR PRINTING BOUND IN PADS WITH CRAFT PAPER ON TOP 08 OZ: STRAW BOARD ON BACK. (FORMAT & LAYOUT AS PER OUR SPECIMEN)..	2000 Pads of 100 Leaves each.		

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S. NO	ITEMS NO	SIZE & SPECIFICATION	QUANTITY	UNIT PRICE	TOTAL AMOUNT + 17% SALES TAX ETC
11	F-285 Memo: for presentation of cheques etc. drawn on local banks for payment in cash.	SIZE 4¼" X 6½" TO BE PRINTED ON 68 GRAMS WHITE HIGH FINISH PRINTING PAPER ONE SIDE ONE COLOUR PRINTING BOUND IN PADS WITH CRAFT PAPER ON TOP 08 OZ: STRAW BOARD ON BACK. (FORMAT & LAYOUT AS PER OUR SPECIMEN)..	1000 Pads of 100 Leaves each.		
12	F-333 Application for refund of Provident Fund to a member	SIZE 8" X 13" TO BE PRINTED ON 68 GRAMS WHITE HIGH FINISH PRINTING PAPER BOTH SIDES ONE COLOUR PRINTING BOUND IN PADS WITH CRAFT PAPER ON TOP 08 OZ: STRAW BOARD ON BACK. (FORMAT & LAYOUT AS PER OUR SPECIMEN)..	100 Pads of 50 Leaves Pads each.		
13	F-335 Receipt for Refund of Provident Fund	SIZE 6½" X 8" TO BE PRINTED ON 68 GRAMS WHITE HIGH FINISH PRINTING PAPER ONE SIDE ONE COLOUR PRINTING BOUND IN PADS WITH CRAFT PAPER ON TOP 08 OZ: STRAW BOARD ON BACK. (FORMAT & LAYOUT AS PER OUR SPECIMEN)..	100 Pads of 50 Leaves Pads each.		
14	PASSPORT (URGENT)	SIZE 8½" X 11¼" TO BE PRINTED ON 50 GRAMS PINK COLOUR PAPER, ONE SIDE ONE COLOUR PRINTING WITH 02 PERFORATORS AS PER OUR SPECIMEN BOUND IN PADS WITH CRAFT PAPER ON TOP 08 OZ: STRAW BOARD ON BACK.	1000 Pads of 100 leaves each.		
15	Envelopes 9" x 4"	235 CM X 10.5 CM TO BE PRINTED ON 75 GRAMS OFFSET IMPORTED PAPER WITH FOUR COLOUR PRINTING AS PER OUR SPECIMEN.	100000 with different Branches/ Regions addresses		
16	Envelopes 11" x 5"	28 CM X 12.5 CM TO BE PRINTED ON 75 GRAMS OFFSET IMPORTED PAPER WITH FOUR COLOUR PRINTING AS PER OUR SPECIMEN.	200000 with different Branches/ Regions addresses		

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