



National Bank of Pakistan

STATIONERY & STORES DEPARTMENT

HEAD OFFICE,

KARACHI.

TENDER NOTICE

TENDER FOR MANUFACTURING & SUPPLY OF BROSS MATEL TOKEN.

National Bank of Pakistan, intend to invite sealed Tender for manufacturing and supply of Matel Token from well reputed manufacturer and suppliers having GST Registration and own their Set-up/workshop for manufacturing of Token.

Interested party can obtain the Tender Documents having details of items together with Terms and Conditions from the office of Incharge, Stationery & Stores Department, 1st Floor, Meher Sons Estate Building, Talpur Road, Karachi at the Tender cost Rs.500/- (Non-Refundable) payable in bank's name by Payment order/Bank Draft.

Sealed envelopes along-with a Payment Order or Bank Draft being 3% of earnest money of entire value of the Tender offer should be attached with the Tender and it must be dropped in the Tender box placed in the office of Executive Vice President / Divisional Head (LS&ED); Logistic & Engineering Group, at NBP, Building 3rd Floor, Head Office, Karachi on 02.01.2014 **up-to 11.00 hours.**

The sealed Tender will be opened on same date at 11.30 a.m. by the bank's Tender/Purchase Committee in presence of the participants, who will remain available at its opening time.

For more detail please contact to the Incharge Stationery & Stores Department, 1st Floor, Meher Sons Estate Building, Talpur Road, Karachi on Telephone No. 021-32416425, 021-32418657 Fax No.021-32425802.

(SHER MUHAMMAD)
AVP/ HEAD OF (SSD)



National Bank of Pakistan

STATIONERY & STORES DEPARTMENT

HEAD OFFICE,

KARACHI.

BILL OF QUANTITY

S. No.	DESCRIPTION	QTY	PRICE PER PIECE INCLUSIVE ALL TAXES	TOTAL AMOUNT
01.	<u>BROSS MATEL TOKEN FOR PLS SAVING A/C.</u> Made of 40 Grams Bross Matel, to be engraved Bank's name, logo and Serial numbers. (Size 3.5 cm x 3.5cm Thickness 4ml)	3,000 Tokens		

- Supply should be made within 45 days from the date of Indent order, failing which penalty should be imposed and order will be canceled on manufacturer risk and loss.
- No Tender will be accepted without token. sample and earnest money.

Signature & Seal of the
Firm / Supplier



National Bank of Pakistan

STATIONERY & STORES DEPARTMENT

HEAD OFFICE,

KARACHI.

TENDER FOR MANUFACTURING & SUPPLY OF BANK'S TOKEN.

1. Sealed Tenders are invited for manufacturing and Supply of Bank's Token from those Manufacturer/Suppliers who are specialized in Manufacturing of Bank's Token having GST and NTN Certificate.
2. Supply of above items must be reached within 45 days from the date of our firm order, failing which the Bank reserve the right to cancel the order, imposing the suitable penalty on bill(s) or forfeited the earnest money or Security Deposit in bank's favour or if the firm found indulging in any mall practice would be black listed and the bank will reserve the right to claim damages and losses from the defaulter firm.
3. Rates once quoted cannot be taken back. The rates should be inclusive of all Taxes and leaves of the Government of Pakistan.
4. Rates should also be included of free delivery at in Godown of National Bank of Pakistan at Karachi and all seen/un-seen costs, charges regarding supply of above items.
5. Rates/Offer should be submitted in sealed envelope and must be dropped in Tender Box placed at the Chamber of Senior Vice President/ Divisional Head (LS&ED), 3rd Floor, Head Office, Karachi latest by the given date and time, mentioned in our advertisement.
6. Necessary **Samples of Token** must be submitted with the quotations. None of offer/quotations will be entertained found without Samples of token.
7. Cutting/Over writing will not allowed, unless/until authenticated under proper signature of the authorized person.
8. At the opening time of the Tender on date, authorized representative of the firm can attend the meeting if desired.
9. Supply should strictly be made as per specification of articles already mentioned in "Bill of quantity" regarding articles and its packing etc.
10. **Quotations must be valid at least 90 days from the date of its opening.**
11. The Bank reserves the right to accept the quotations either in whole or in part.
12. **No tender will be accepted without payment order of 3% earnest money of the total value of Tender.**

(SHER MUHAMMAD)

AVP/INCHARGE

Stationery & Stores Department,
NBP. Head Office,
Karachi.

We thoroughly read/understand
The above referred Terms and
Conditions and accepted.

Signature & Seal of Manufacturer