

QUALIFICATION FORM

Subject: Refurbishment of Branches under New Standardization Project-2017

INSTRUCTION TO CONTRACTORS:

- a. Qualification is essential requirement prior to the entertainment of the bid submitted.
- b. Fill all entries with blue ink by hand in a clear manner.
- c. Provide only relevant to business income tax registration No for online **Active Tax payer List** verification. Non-Filers will not be considered eligible (No copy of NTN certificate is required)
- d. Each submitted paper should be endorsed by contractor's own or his representative signature and stamp whom name is present in the **Contractors Contacts** on **page No. 4**)
- e. Mark each photo copy with blue ink with instructed **Attachment No.** and places them in order and at the end of this document and bind it in a book form.
- f. All PEC & PCATP Certificate are subject to online Verification
- g. Do not attach un-necessary papers or company profile. Standard Project Folio/Company Profile in Book form is not considerable at all.

ELIGIBILITY CRITERIA

1. Business ID / Name: _____
2. Nature of Primary Contractor _____ (Constructor / Architect)
3. Primary Contractor Tax Registration No. _____

Verifications on ______\2018 (bank mandate only) Active / Inactive

(Signature & Stamp of Verifier)

4. PARTICULARS OF CONSTRUCTOR:

Sr.	Description	Attachment No.	Details
i	PEC Registration No.	4(i)	_____ \ Renewed up till: ___/___/20__
ii	Financial Category		_____ (Minimum. C-6)
ii	Fields of specializations		CE-10+EE-04

Note. If Contractor does not have EE-04 then an EE-04 sub-contractor should be engaged.

Provide endorsed photocopy (by Primary Contractor) of PEC certificate.

5. PARTICULARS OF SUB-CONTRACTOR IF ENGAGED:

Sr.	Description	Attachment No.	Details
i	PEC Registration No.	5(i)	_____ \ Renewed up till: ___/___/20__
ii	Financial Category		_____ (Minimum. C-6)
iii	Fields of specializations		EE-04

i. Provide endorsed photocopy (by Primary Contractor) of sub-contractor PEC certificate.

ii. Provide Subcontract/Joint Venture on judicial paper. (Attachment No. 5(iv))

6. PARTICULAR OF AN ARCHITECT:

Name: _____ / Firm Name: _____

Sr.	Description	Attachment No.	Details
i	Architect Registration No.	6(i)	A-_____ \ Life Member \ Renewed up till: ___/___/20__2018
ii	Firm Registration No.	6(ii)	_____ \ Renewed up till: ___/___/20__

i. Provide endorsed photocopy (by Primary Contractor) of PCATP member certificate.

ii. Provide Subcontract/Joint Venture on judicial paper. (**Attachment No. 6(iii)**)

7. An affidavit on judicial paper of not being black listed (**Attachment No.7**)

Definitions.

Performance Certificate.

Performance Certificate/Completion Certificate means certificate issued by an employer to the contractor on completion of her bided works in compliance with “Construction and Operation of Engineering Works Bye-laws, 1987”. Draft of that Performance Certificate is attached to this form.

EVALUATION CRITERIA.

- a. Minimum 50% points are required form each section described in Sr. 1 to Sr. 3
- b. Minimum 50 point are required to qualify
- c. Contractor will submit an Affidavit on non-judicial paper, stating therein all information requisite provided to NBP in sections to qualify is true. In case at any stage and time any information submitted by you found incorrect/ false the necessary legal action including criminal proceedings will be as per the law of land including cancellation of contract/ black listing of the firm etc.

1. **Constructor\ Constructor Firm Experience.**

Quote office interior/bank branch interior projects (Minimum Five) valuing from 4 million & above you have completed or in execution phase from 2015 and onwards.

Provide endorsed copies of completion certificates/contract copy/ paid bill proof

- a. Project with completion certificate = 4 Points
- b. Project contract copy+ paid bill proof = 3 Points
- c. Project contract copy = 2 Points
- d. No document no marks.

Sr.	Attachment No.	Project Name	Points (For Bank Use)
1	⑧		
2	⑨		
3	⑩		
4	⑪		
5	⑫		
6	⑬		
7	⑭		
8	⑮		
9	⑯		
10	⑰		

Total: ___/40

2. **Architect\Designing Firm Experience.**

Quote office interior/bank branch projects (Minimum Five) valuing from 4 million & above you have completed or in execution phase from 2015 and onwards. Provide endorsed copies of completion certificates/contract copy/paid bill proof

- a. Project with completion certificate = 4 Points
- b. Project contract copy + bill proof = 3 Points
- c. Project contract copy = 2 Points
- d. No document no marks.

Sr.	Attachment No.	Project Name	Points (For Bank Use)
1	(18)		
2	(19)		
3	(20)		
4	(21)		
5	(22)		
6	(23)		
7	(24)		
8	(25)		
9	(26)		
10	(27)		

Total: ___/40

3. **Documentation:**

Sr.	Attachment No.	Description	Point Details	Points (For Bank Use)
1	(28)	Company registration in SECP	Yes= 2 & No=0	
2	(29)	Period of registration of a contractor \his firm with Pakistan Engineering Council	More than 10 Years=4 More than 5 Years=3 More than 3 Years=2	
3	(30)	Period of registration of an architect \ his firm with PCATP	More than 10 Years =4 More than 5 Years =3 More than 3 Years =2	
4	(31) (32) (33) (34)	Projects completed(Project cost more than Rs. 50 Million, other than mentioned above) attach performance certificate	Each Project =1 Maximum Points =3	
5	(35) (36)	No. of engineer employed in constructor firm(submit employment proof)	Each Engineer =1 Maximum Points =3	
6	(37) (38)	No. of architects employed in architectural firm(submit employment proof)	Each Architect =1 Maximum Points =3	

Total: ___/20

4. **Conclusion** (bank mandate only)

- a. Contractor / firm is dis-qualify due to _____or
- b. Contractor / firm scoring points are _____/100.

c. **Pre-Qualifying Committee Remarks:**

Signature & Stamp

PRIMARY CONTRACTOR CONTACTS

Please provide us your contacts. We will be needed them if you qualified for the upcoming bidding process.

1. Contractor or His Representative Name: _____
2. Designation: _____ Cell No. _____
3. Contractor Mailing Address:

Tel: _____ Fax: _____

a. E-mail: _____ Web site: _____

Contractor's Signature & Stamp