

# EXPRESSION OF INTEREST

## PROCUREMENT OF CONSULTANCY SERVICES

**National Bank of Pakistan (NBP)** invites Expression of Interest (EOI) from experienced and competent Audit & Accounting firm as consultant, who are registered with Federal/Provincial tax authorities and on Active Taxpayers List of the Federal Board of Revenue for at least 5 years, to submit Expression of Interest (EOI) for procurement of consultancy services, to establish branch and prepare a comprehensive Business Plan for 5 years with a complete feasibility study for establishing a Foreign Branch at Beijing, China in a transparent manner by adopting PCSR, 2010 of PPRA.

### Scope

The scope of work includes but is not limited to provide advisory services to set up a bank branch in China. The Consultant is required to prepare detailed Business Plan for 5 years with complete application formalities, including Feasibility study / Operational Plan to be submitted to State Bank of Pakistan (Pakistan) and regulators in China. The Consultant will also provide full advisory services during preparatory and licensing phases. The Consultant will be responsible to assist NBP in all matters related to Branch opening and will provide assistance till establishment of the branch.

Consultants will be required to complete the transaction strictly within the timelines advised in the RFP documents.

### Eligibility Criteria

The following eligibility criteria shall be followed:

S.No.	Terms & Conditions
1.	The interested Firm/Affiliates has vast experience and independently performed successful advisory services to at least 5 commercial banks to establish operational branch in China and at least 2 in Beijing China during the last 10 years.
2.	The interested firm should provide an undertaking on legal stamp paper stating that "the bidder's company is not blacklisted by any Government entity in Pakistan for unsatisfactory past performance, corrupt, fraudulent or any other unethical business practices and also not involved in any kind of lawsuits with the bank either current or pending."
3.	The interested firm should have at least 10 clients (including 5 Commercial Banks) where the firm is the principal auditor.
4.	The interested firm has to have an Affiliate Firm based in Beijing, China to provide assistance on all matters pertaining to Branch opening and carrying out required work on Business Plan & Feasibility report and final submission to the State Bank of Pakistan and Regulators in China.
5.	Applicants fulfilling the Eligibility Criteria must write an undertaking signed by their officials on company letter head confirming fulfillment of criteria.

### Guidelines for submission of EOI

In order to qualify for the next stage, the consulting firm must meet the stated eligibility criteria. Interested firms fulfilling the defined criteria are requested to submit their Expression of Interest by providing information that they possess which reflects their required capabilities and expertise (including firm/company profiles, relevant experience, description and experience of similar work, resume of appropriate personnel with appropriate skills, documents above mentioned and any other relevant information, etc.)

Expression of Interest shall be submitted in two separate envelopes, one marked ORIGINAL and one marked COPY, meeting the above criteria, must reach at the below mentioned address on or before July 12, 2016 by 11:00 a.m. and will be opened on the same day at 11:30 a.m. publicly in the presence of Tender Opening Committee and bidders who opt to attend. Shortlisted firms who will qualify on the stated eligibility criteria will be contacted for submission of Technical and Financial Proposal. Pursuant to Regulation-3(B) Methods for Selection of Consultants of "Procurement of Consultancy

Services Regulations, 2010” of PPRA; Quality & Cost Based Selection will be adopted for the selection of consultant.

NBP also reserves the right to cancel this invitation at any stage. This advertisement is also available on NBP ([www.nbp.com.pk](http://www.nbp.com.pk)) and PPRA ([www.ppra.org.pk](http://www.ppra.org.pk)) websites.

**Wing Head I.T. Procurement**

**Logistic Support Group**

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