

**REQUEST FOR EXPRESSION OF INTEREST (EOI) FOR PROCUREMENT OF CONSULTANCY SERVICES FOR
IMPLEMENTATION OF SBP'S COMPLIANCE RISK MANAGEMENT GUIDELINES**

National Bank of Pakistan invites tax registered, experienced and competent consultants operating in Pakistan for providing consultancy services to submit EOI for implementing the State Bank of Pakistan's (SBP) Compliance Risk Management Guidelines in a transparent manner in accordance with Procurement of Consultancy Services Regulation 2010 & PPRA Rules.

SCOPE OF WORK

The basic scope of procuring consultancy service for implementation of SBP Compliance Risk Management Guidelines (issued vide BRPD Circular # 7 dated August 9, 2017) is to improve NBP Compliance Risk Management activities and hence requires a review of its existing practices and provide assistance to ensure compliance with the requirements of SBP Guidelines by developing/ enhancing its compliance risk strategy, inventory, program/ framework, regulatory database (including criticality of regulations), compliance checklists, etc.

ELIGIBILITY CRITERIA:

1. The Consultant should be a Category A (SBP Panel of Auditors) CA Firm having at least 10 partners and should submit its **complete profile** including organization structure, date of establishment, name, qualifications and job experiences of key persons / core staff. Attested copy of registration/enlistment certificate for ascertaining the legal status of the Consultant should also be attached with EOI.
2. The Consultant must have net profit of above Rs.100 Million in the last three financial years. Attested copy of audited financial statement for last 3 financial years (2017-19) be attached.
3. Prior experience of not less than ten (10) years in Internal Controls, Compliance and Risk Management projects with banks in Pakistan. List of similar projects completed in last ten (10) years with documentary evidence be attached.
4. The Consultant must be an active taxpayer and must provide NTN Certificate and should be registered with relevant tax authorities including Sindh Revenue Board. Attested copy of most recent tax certificate be attached.
5. The Consultant must have a satisfactory ICAP QCR rating.
6. In order to be eligible to apply, the Consultant should not be engaged in provision of any other services, goods or works to NBP which by its nature creates a situation of conflict of interest with the scope of services/assignments mentioned herein.

GUIDELINES FOR SUBMISSION OF EOI:

After completion of short listing process and notification of results on NBP's website, only shortlisted consultants will be contacted for further participation in the process as per the Procurement of Consultancy Services Regulations, 2010. Furthermore, Quality and cost based selection method as per Rule 3 (B) of the Procurement of Consultancy Services Regulation, 2010 will be adopted for selection of the Consultant.

The sealed EOI applications completed in all aspects, duly signed and stamped by the authorized person should be dropped in the Tender Box placed in the Conference Room of the Divisional Head, Procurement Division, 3rd Floor, Logistic, Communications & Marketing Group (LCMG), National Bank of Pakistan, Head Office, Karachi on EOI opening date i.e. **May 4, 2021 till 11:00 a.m.** In case the office remains closed for any reason, the tender will be opened on next

working day at same time. The profiles submitted after the bid submission time will not be entertained. Envelopes containing applications must be marked with capital letters “**Expression of Interest for Procurement of Consultancy Services for implementation of SBP’s Compliance Risk Management Guidelines**”,

As per PPRA Rules the Sealed Applications will be opened on same day i.e. **May 4, 2021 at 11:30 a.m.** by the Tender Opening Committee and in presence of representative of parties, who wish to be present at the time of EOI opening/receipt. The Bank reserves the right to cancel this invitation at any stage of tender as per PPRA Rule 33.

For more details please contact to the under-signed on following Telephone Numbers **021- 99220331, 38902435.**

Please also visit on following websites:

<http://www.nbp.com.pk>

<http://www.ppra.org.pk>

**Divisional Head
Procurement Division,
Logistics, Communications & Marketing Group
NBP Head Office, Karachi.**