

INVITATION FOR BIDS

Procurement & Installation of Air Conditioners

National Bank of Pakistan (NBP) intends to invite sealed bids from reputed manufacturers / distributors / suppliers (Authorized Dealers) for “Supply and Installation of Wall Mounted Split Air Conditioners / Floor Standing Air conditioners for NBP Branches / Offices located in different cities throughout Pakistan”. Detail of required quantities is given below:

S No.	Category - Tonnage Capacity	Quantity
1	1-Ton 12,000 BTU	51
2	1.5-Ton 18,000 BTU	195
3	2-Ton 24,000 BTU	77
4	4-Ton capacity 48,000 BTU Floor Standing AC's	37
	Total	360

This is a “Single Stage-Two Envelope Bidding Procedure” as per Rule 36(b) of Public Procurement Rules 2004 under PPRA. Bidding documents, containing detail terms and conditions, method of procurement, procedure for submission of bids, bid security, bid validity, opening of bid, evaluation criteria, bill of quantity, services technical requirements, clarification/rejection of bids, performance guarantee etc. can be obtained from the office of “the Wing Head – Stationary, Transport and Engineering Procurement Wing, 3rd Floor, National Bank of Pakistan, Head Office, I.I. Chundrigar Road, Karachi. Tel: +92-21-99220331 Fax: +92-21-99220334 on any working day during office time. up to **March 17, 2020** after submitting Company’s Authority Letter during office hours. Price of each bidding document is Rs.1500/- (non-refundable) which will be paid in form of a pay order in favor of NBP. The Bidding documents will be issued after checking / scrutiny of following documents provided by the bidders;-

- Company Profile
- Annual Audited Report / Financial Statements (Audited) of last three (03) years
- Valid authorized certificate/ license of OEM or authorized dealership.
- Evidence of 3 year experience of similar assignments of supplies, installation and maintenance of Air conditioners with Banks/Financial Institutions/ Reputable Organizations.
- Bidder must have warehouse facility/ maintenance setup available at least in five (05) major cities i.e. Karachi, Lahore, Islamabad, Peshawar and Quetta.
- Rs.30 Million - Annual Sales Volume/Gross Turnover in any of last three (03) years.
- Provincial / FBR Tax Registration Certificate of Income & Sales Tax. Name of Bidder must appear on Active Tax Payers List of FBR.
- An undertaking from Bidder that they have never been blacklisted by any Government/Semi-Government or autonomous body (on Non Judicial Stamp Paper of Rs. 50/-).

The bids prepared in accordance with the instructions given in “**NBP Standard Bidding Document**” must reach at the office of undersigned on or before **March 18, 2020 at 3:30 p.m.** Bids will be opened on the same day (i.e. **March 18, 2020**) at **4:00 p.m.** publicly in the presence of Tender Opening Committee and the bidders representatives, who wish to be present at the time of tender opening. In case office remains closed for any reason/holiday, proceeding of bid opening will be conducted on next working day on same time & venue. Bidders are required to provide all documentary proof for technical evaluation with their respective proposals. Failure to comply with the aforesaid requirements will result in their disqualification. Bidders can participate in all four (04) categories separately. Technical and Financial bids will be submitted separately for each category. Bank reserves the right to accept or reject any or all tenders/bids at any stage as per PPRA rules.

For clarification to the prospective bidders, a **Pre-Bid Meeting** is schedule to be held in the same office on **March 02, 2020 at 03:00 p.m.** For more details please contact the under-signed on following Telephone Numbers 021-9220331, 38902435, 38902590, 99220434.

Please also visit on following websites:

<http://www.nbp.com.pk>; <http://www.ppra.org.pk>

(DIVISIONAL HEAD)

Property & Procurement Division, Logistic Support Group

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Head Office, Karachi

