

INVITATION FOR BID

Annual Maintenance Contract for Siemens EPABX Hipath 4000 & EPABX Unify Openscape Business X5 Communication Equipment installed at NBP Head Office Building Karachi.

1. The NBP invites reputed firms, who are authorized representatives to provide annual maintenance services for Siemens EPABX Hipath 4000 & Unify Openscape Business X5 Communication Equipment in Pakistan, to submit sealed Bids in accordance with details mentioned in the Bidding documents for “**Annual Maintenance Contract of Siemens EPABX Hipath 4000 & Unify Openscape Business X5 Communication Equipment installed at NBP Head Office Building Karachi**” The contract will be initially for One Year period and would be extended further upon mutual consent subject to satisfactory rendering of maintenance services.
2. A complete set of bidding documents may be purchased by related eligible firms on submission of a written application to undersigned with payment of a non-refundable fee of **Rs 1,500/-** in form of a payment order in favor of National Bank of Pakistan between **09:30 Hrs to 05:00 Hrs (excluding Lunch Break 01:00 Hrs to 02:00 Hrs)** on any working day (Monday to Friday) from **11th December, 2017 to 26th December, 2017** from the Office of the undersigned after submission of following documents.
 - a) Company Profile.
 - b) List of Clients, where Annual Maintenance Contracts were provided in past as well as are currently in progress. (Client’s Certificates of current date regarding satisfactory performance of Maintenance Services provided will be required for Technical Evaluation).
 - c) Sales Tax / Income Tax Registration Certificates with List of bidder in Active Tax Payer List of FBR or any other mandatory Federal/Provincial/Local Body Registration/Clearance Certificates as required under prevailing Pakistani Laws/Rules/Regulations to perform desired Annual Maintenance Services.
 - d) Certificates of Bank showing Credit worthiness alongwith Bank Statement for the last three (03) years.
 - e) Affidavit on stamp paper of Rs. 100/- duly attested by the Oath commissioner that the firm has never been black listed by any Organization and is not a tax defaulter.
 - f) List of any arbitration / dispute with any Client present or past and nature thereof.
3. The Bids will be opened as per PPRA Rules 36 (a) i.e. Single Stage - One Envelope Procedure. All bids must be accompanied by a Bid Security amounting to 2% of the bid amount in a form of Payment Order / CDR or Bank Guarantee of a Scheduled Bank in favor of NBP. Sealed bids in compliance with the details and requirements stated in the bidding documents must be submitted to the following address at or before **10:30 Hrs** on **27th October 2017**. Bids will be opened the same day publicly at **11:00 Hrs** at same address in the presence of Tender Opening Committee and bidder’s representatives, who opt to attend. NBP reserves the right to reject all bids at any time prior to the acceptance as per PPRA Rule No. 33.

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