

**REQUEST FOR EXPRESSION OF INTEREST FOR
PROCUREMENT OF CONSULTANCY SERVICES**

National Bank of Pakistan invites tax registered, experienced and competent consultancy firm / company to submit Expression of Interest (EOI) for procurement of consultancy services for installation of lifts at different locations of NBP in a transparent manner in accordance with procurement of Consultancy Service Regulations 2010.

SCOPE & OBJECTIVE:

The Scope of services required but not limited to are given as under;

- 1- Physical checking of existing shafts and preparation of documents including technical drawings specification & contractual terms & condition as per PPRA Rules for Installation of passenger lifts at NBP Regional Office, Building, Larakana & NBP Minara Road Building, Sukkur.
- 2- Scrutiny & technical evaluation of Bids and submission of Bid Evaluation Reports.
- 3- Supervision of Bidders work during the installation of lifts and verification of interim/final Bills of the bidder as per bidding documents.

ELIGIBILITY CRITERIA:

S.NO.	Terms & Conditions	Yes or No
1	The Consultancy firm/ Company should submit its complete profile including organization structure, date of establishment, copy of certificate of Incorporation or registration.	
2	The Consulting firm/ Company must be active tax payer and must provide NTN Certificate, Sindh Revenue Board Certificate and documents evidencing constitutional status.	
3	The Consulting firm/ Company must have satisfactory financial position and should provide annual financial accounts of last three years.	
4	The Consulting firm/ Company should submit an undertaking on a stamp paper that it is not blacklisted before by any bank/financial institution.	
5	The Consultancy firm/ Company must have competent team/ personnel having adequate qualification and relevant experience in Pakistan to carryout said assignment (submit resume of appropriate personnel)	
6	The consulting firm/company should have relevant experience of 05 Years in Pakistan and should provide list of clients with satisfaction certificate and their contact No's, to whom related consultancy Services were provided.	
7	The Consulting firm/Company must submit an undertaking along with relevant documentary evidence that it is in relevant business for at least five (05) years.	

INELIGIBILITY:

NBP shall not allow any consortium to execute this project nor allows the Consulting Firm/Company to sublet the project either fully or partially.

GUIDELINES FOR SUBMISSION OF EOI:

In order to qualify for the next stage, the Consulting firm/Company must meet the above stated eligibility criteria. The Consulting firms/Companies fulfilling the defined criteria are requested to submit their Expression of interest along with necessary documents (including confirming their compliance to above stated criteria which reflects their capabilities and expertise required for desired works.

Expression of interest shall be submitted to the undersigned not later than 16/03/2018. Shortlisted firms qualifying as per above stated eligibility criteria will be contacted for submission of Technical and Financial Proposal. Pursuant to Regulation-3 (A) Methods of Selection of Consultants of "Procurement of Consultancy Services Regulations, 2010" of PPRA Quality Based Selection will be adopted for the selection of consultant.

For more details please contact the under-signed on following address/telephone number:

National Bank of Pakistan reserves the right to cancel this invitation at any stage.

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