

National Bank of Pakistan

Request for Expression of Interest (EOI)

Procurement of Consultancy Services for PCI DSS Assessment and Certification Project

National Bank of Pakistan (NBP) invites Expression of Interest (EOI) from experienced and reputable PCI QSA (Payment Card Industry Qualified Security Assessor) firms or consortiums for Assessment and Certification Services in accordance with the prevalent PCI DSS (Payment Card Industry Data Security Standard) standard.

<u>Scope of Services:</u>	
1	Facilitate in scope finalization, perform detailed Gap Assessment in accordance with latest applicable PCI DSS standard.
2	Provide detailed methodology that would be adopted for PCI DSS Gap Assessment exercise.
3	Perform Gap Assessment while taking into account the following: <ul style="list-style-type: none">• Understanding the current Cardholder Data Environment• Finalized Scope• Systems and flows related to cardholder data storage, transmission and processing• Documentation and Process related Gaps• Applicable requirements in PCI DSS standard
4	Submit comprehensive Gap Assessment Report, which must include Remediation plan to address identified gaps.
5	Provide necessary support and handholding assistance for remediation of gaps identified during Gap Assessment phase.
6	Conduct comprehensive validation exercise for all identified gaps after completion of Remediation phase.
7	Conduct vulnerability assessment, penetration testing, ASV scans of technology infrastructure as part of PCI DSS Certification Audit.
8	Develop 'Attestation of Compliance' and 'Report on Compliance' in prescribed format and get PCI DSS Certificate of Compliance for Bank.
<u>Eligibility Criteria:</u>	
A. <u>Consulting firm Qualification Requirements:</u>	
1	Consulting firm should have been registered / incorporated with SECP as a Private or Public Limited company. Consulting firm should provide a copy of valid Income Tax Registration Certificate / Valid General Sales Tax Registration and Active Tax Payer Certificate.
2	Consultancy firm should have an office and dedicated team for provision of PCI DSS consulting and auditing services in at least one out of the three major cities

	of Pakistan (i.e. Karachi, Lahore and Islamabad)
3	Consultancy firm should possess at least 03 years' experience in the field of providing PCI/PA DSS consultancy, implementation assistance, auditing and certification services (local/international). In case of Joint Venture, the experience of Joint Venture partner will also be considered in this regard.
4	Consultancy firm must have an aggregate revenue of PKR 20 Million in last 02 years i.e. 2018-2019. Attested copy of audited financial statement for last 02 years should be attached.
5	Consultancy Firm/Joint Venture partner should submit details of team that would be responsible for execution of PCI DSS Gap Assessment, Remediation and Audit phases. Consultancy Firm must ensure that Gap Assessment and Audit phases are led by separate QSAs. CVs/Resumes along with professional certificates of each team member shall be submitted. Proposed team for Gap Assessment and Remediation phases must comprise of at least 4 resources in total, having experience of executing similar projects and its team lead must be a QSA (for ME or Asia Pacific Region).
6	Consultancy Firm should provide an undertaking that they have experience of providing PCI DSS consultancy and audit support services to different reputed organizations in financial/telecom sector locally/internationally. Consultancy Firm should also provide reference letters/purchase/work orders of at least two (02) similar nature assignments.
7	Consultancy firm should be a Payment Card Industry (PCI) Qualified Security Assessor (QSA), and enterprise security consultant to assist in complying with standards of PCI Security Council. The Consultancy Firm should submit its complete Profile including organization structure, date of establishment, Name, qualifications and job experiences of key personnel.
8	Consultancy Firm or its Joint Venture partner should not be already engaged for any assignment, which by its nature be in conflict with PCI DSS Assessment and Audit project at the Bank. Consultancy Firm/Joint Venture partner should submit details in case they are engaged with any other assignment at National Bank of Pakistan. In case any conflict found, the Bank reserves the right to disqualify the bidder.

****Means of Verification – Documentary evidences need to be provided***

Guidelines for submission of EOI:

1. In case of Joint Venture, following must be ensured:
 - a) Submit copy of stamped Joint Venture agreement, detailed roles and responsibilities along with EOI.
 - b) The Prime Consultancy Firm will be single point of contact with National Bank of Pakistan for subject project.
 - c) In case of qualification for next phase, no change in constitution of Joint Venture (Prime Consultancy Firm/Joint Venture Partner) will be allowed without explicit approval of National Bank of Pakistan.
2. After completion of short listing process and notification of results on NBP's

website, only shortlisted Consultancy firm(s) shall be contacted for further participation in the process as per the Procurement of Consultancy Services Regulations, 2010.

3. Furthermore, Quality and cost based selection method as per Regulation 3 (B) of the Procurement of Consultancy Services Regulation, 2010 will be adopted for selection of the Consultancy firm. Assessment of interested Consultancy Firms for the next phase would be based on above-mentioned Eligibility Criteria.
4. The sealed EOI applications complete in all aspects, duly signed and stamped by the authorized person of the Consultancy firm should be dropped in the Tender Box placed in the Conference Room of the Divisional Head, Property & Procurement Division, 3rd Floor, Logistic Support Group, National Bank of Pakistan, Head Office, Karachi on EOI opening date i.e. March 19,2020 till 12:00 p.m. Sealed Applications will be opened on same day i.e. March 19, 2020 at 12:30 p.m. by the Tender Opening Committee and in presence of representative of parties, who wish to be present at the time of EOI opening.
5. In case the office remains closed for any reason, it will be opened on next working day at same time. The profiles submitted after the bid submission time will not be entertained. Envelopes containing applications must be marked with capital letters **“Procurement of Consultancy Services for PCI DSS Assessment and Certification Project”**
6. The Bank reserves the right to cancel this invitation at any stage of tender as per PPRA Rule 33.

For details, please contact to bank officials on following Telephone Numbers.

This Expression of Interest is also available on following websites:

<http://www.nbp.com.pk>

<http://www.ppra.org.pk>

Divisional Head Procurement
Logistic Support Group
3rd Floor, NBP Head Office, Karachi.
Tel: 99062533 and 99062966.